

THE CONTRACT LABOUR (REGULATION AND ABOLITION), ACT, 1964
INFORMATION ON FEES, PROCEDURE & A COMPREHENSIVE LIST OF DOCUMENTS REQUIRED FOR
LICENCE BY CONTRACTORS

Name of Approval/ NoC/License/ Registration	Licence under Contract Labour (Regulation and Abolition) Act, 1970																	
Competent Authority	LABOUR OFFICER (ENFORCEMENT), PUDUCHERRY for Puducherry, Mahe and Yanam Regions. LABOUR OFFICER, KARAIKAL , for Karaikal Region.																	
Applicability Criteria	<ul style="list-style-type: none"> To every establishment in which twenty or more workmen are employed or were employed on any day of the preceding 12 months as contract labour. To every contractor who employs or who employed on any day of the preceding 12 months 20 or more workmen. 																	
Stage	During pre operation																	
SLA/Number of days	Within 15 days from the Date of Application																	
Documents required	Submission of Form IV(Applications for Licence) to the Licensing Officer Documents of Challan for payment of prescribed fees & Security Deposit, Agreement between Principal Employer & Contractor for the contract work, Certificate by Principal Employer in Form V, Certificate of Registration in Form II and Declaration/Undertaking of Contractor to be enclosed																	
Form submission	Through LEADS Portal / Manual URL : https://loe.py.gov.in																	
Procedure for getting registration	<ul style="list-style-type: none"> On Online submission of Application through LEADS portal, an unique Application No. is generated and intimated to the Applicant's Mail ID. On receipt of the Application form, the concerned Inspector will process and either submit to the Licensing Officer or Return for rectification of defects. The Licensing Officer shall then approve or reject. On approval, the intimation will be given through the applicant's mail and the Registration Certificate can be downloaded from the portal. In case of return, the Applicant can resubmit after attending to the defects. 																	
Fee & Mode of payment	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>No. of Workman proposed to be employed on contract on any day</th> <th>Fees (.)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Upto 50</td> <td>2500/-</td> </tr> <tr> <td>2.</td> <td>Exceeds 50 but does not exceed 100</td> <td>5000/-</td> </tr> <tr> <td>3.</td> <td>Exceeds 100 but does not exceed 200</td> <td>10,000/-</td> </tr> <tr> <td>4.</td> <td>Exceeds 200</td> <td>20,000/-</td> </tr> </tbody> </table> <p align="center">Payment through GRAS Portal https://gras.py.gov.in</p>			Sl. No.	No. of Workman proposed to be employed on contract on any day	Fees (.)	1.	Upto 50	2500/-	2.	Exceeds 50 but does not exceed 100	5000/-	3.	Exceeds 100 but does not exceed 200	10,000/-	4.	Exceeds 200	20,000/-
Sl. No.	No. of Workman proposed to be employed on contract on any day	Fees (.)																
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