

# Online Payment of Fees

through

# GRAS

(Government Receipt Accounting Software)

for

# Inspection of Boilers

at

# Puducherry / Karaikal

\*\*\*\*\*

Help Desk:

☎: 0413-227 9474( *during office hours*)

**Disable pop-up Blocker in web-browser**

## **Pre-requisite**

- ❖ Internet Connection.
- ❖ User should have minimum knowledge of using browser for e- payment.
- ❖ User should have Internet enabled banking account for e- payment.
- ❖ Copy of last years' Boiler Renewal Certificate( for Boiler Registry Number and fees details)

## **PROCEDURE:**

- Type the following address in browser for initiating online payment

**<https://gras.py.gov.in>**

- The initial Screen will be displayed ( **Figure 1**)
- User has option to register and make payment or Pay without registration. *(Registered users shall have an option to download Receipt at a later date by logging into website. Registration may please be done in the name of factory, since name and address details will be popped up from the details provided during registration of user. However the registered user has option to change the name and address details in the User Inter action screen , if he is paying for a factory)*
- Select the option "Pay without Registration" or login if registered USER
- Screen will display interaction screen ( **Figure 2**)
- User selects the options given below
- **Department-** Select "**LABOUR**" from the dropdown list.
- **Payment type** - Select the '**FEES FOR INSPECTION OF STEAM BOILERS**' from the dropdown list.
- **District** - Select the "**Puducherry**" or "**Karaikal**" from the dropdown list
- **Office Name** - Select the '**Chief Inspector of Factories** ' for **Puducherry** and  
**" Inspector of Factories Karaikal ' for Karaikal**  
from the dropdown list related to the above selected location.
- **Period (Year)** - Current Financial year selects by default.
- **Period (options)** – Select the option '**ONETIME/ADHOC**' from the drop down list.
- **Form ID** – no selection needed
- **Enter the amount of fees** in the row pertaining to "**RENEWAL FEES**"( i.e *third row column two*) ( *Account head 0230-00-103-02-00-00 Renewal fees*)( *For Steam pipeline or Registration enter amount in respective column*)

- **User Personal Details-** user enters the personal details given below,
- **Department Tax ID.** – Enter the Registration Number of Boiler ( *eg PY-100*).
- **PAN** – PAN (Permanent account number) of the user (*optional*)
- **Name** – Enter the name of Factory ( *As per Certificate of renewal issued last year*).
- **Block no./ Premises** – Contact address of the user.
- **Locality/Road** - Locality name and Road name of the address.
- **Area /City** –City/ Area name of the user.
- **Pin no.** – PIN of the city or Area.
- **Remarks** – Enter the following namely :- “ Fees for renewal of Boiler No ..... due on .....” ( e.g. *Fees for renewal Certificate of boiler No PY-100 due on 01-05-2018*)
- **Payment options** select one of the following:-
  - **E-payment** – for payment using **SBI internet banking** or **SBI Debit Card**
    - The Select the Bank i.e ‘STATE BANK OF INDIA”
  - **Payment across Bank Counter** – for payment using **CASH** or **CHEQUE**
    - The Select the Bank i.e ‘STATE BANK OF INDIA”- Can be paid at any **SBI branch**
  - **SBI epay Payment Gateway**– for payment using **other Banks** (*Customer will have to pay the payment gateway charges*)
- **Input Image Text** – Input the image text in the box ( *Case Sensitive*)
- **Submit the form for payment.**( *Sample of page with fields filled up is shown in Figure 3*)
- **Important** – Note down the GRN number being generated( *needed for downloading receipt and tracking failed transactions*)
  - **E-payment** – directed to SBI for Payment- Successful payment –**e-Challan** will be generated- Save it and print it.
  - PAYMENT across BANK Counter – **e-Challan** will be generated – pay across any SBI counter- Original stamped **e-Challan** to be submitted to office.
  - **SBI epay Payment Gateway**– Direct payment gateway – Successful payment - **e-Challan** will be generated- Save it and print it.

**Submit the e-Challan to Boiler Inspectorate , Puducherry for scheduling the inspection**



FIGURE 1 – Initial screen of website

Figure 2 – USER Interaction Screen


[Make Payment](#) [Home](#)
**NEW!** SALE OF STAMPS Only for Vendors, Not for General Public User's.

**Department Details**

Department *	Labour	Payment Type *	Fees for Insp of Steam Boiler
District *	Yanam	Office Name *	LABOUR OFFICER ENFORCEMENT YANAM
Period Year *	2018-2019	One Time/Adhoc	
Form ID	Select		

**Account Details**

Scheme Name	Amount
0230-00-103-00-00-00 Others	₹ <input type="text"/>
0230-00-103-01-00-00 Registration Fee	₹ <input type="text"/>
0230-00-103-02-00-00 Renewal Fees	₹ <input type="text" value="2700"/>
0230-00-103-03-00-00 Duplicate Fees	₹ <input type="text"/>
<b>Total Amount</b>	₹ <input type="text" value="2700.00"/>

**Payer Details**

Department Tax ID	PY 100	PAN	<input type="text"/>
Name *	ABC RICE MILL		
Block No/ Premises	T S NO 5/4/1-2	Locality/Road	AVDAVIPOLAM
Area/City	YANAM	PIN	533464
Mobile No.	9443090119		
Remarks	FEES FOR RENEWAL DURING JUNE 2018		

**Payment Details**

Payment Mode	<input type="radio"/> e-Payment <input checked="" type="radio"/> Payment Across Bank Counter (Cash/Cheque) <input type="radio"/> SBI epay Payment Gateway <a href="#">(Customer Charges)</a>
Select Bank *	STATE BANK OF INDIA
Image Text	<input type="text" value="IQQ8nn"/>

Fields marked with (\*) are mandatory

[Submit](#) [Reset](#)

**Figure 3 – Sample filled screen before Submitting page for payment**