

## FORM FOR NOTIFICATION OF VACANCIES

1. Office/Department and address :
2. Name and designation of Indenting :  
Office, Telephone No.
3. Name and designation of the Officer to :  
whom applicants should report.
4. Date, time and place of interview :
5. (a) Designation of the post(s) :  
(b) Scale of pay, allowances :  
(c) Place of work :  
(d) Age :  
(e) Whether women are eligible ? :
6. (a) Number of posts to be filled : (b) Duration of vacancies :

Perma -	Tempo -	Tempo -	Tempo -
nent	rary less	rary	rary
	than 3	between	likely
	months	3 months	to
		and 1	conti-
		year	nue
			beyond
			1 year

  - (i) Reserved for S.Cs Priority :
  - Reserved for S.Cs-Non-Priority :
  - (ii) Reserved for S.Ts Priority :
  - Reserved for S.Ts Non-Priority :
  - (iii) Reserved for O.B.Cs Priority :
  - Reserved for O.B.Cs Non-Priority :
  - (iv) Reserved for Ex-Servicemen:
  - (v) Unreserved-Priority :
  - Unreserved-Non-Priority :
  - (vi) Reserved for Physically handicapped

Blind	%
Deaf	%
Orthopeadically	
Handicapped	%
7. Qualification required :

(a) Essential :

(b) Desirable :

8. Whether willing to wait and consider applicants from other Exchange area in case local applicants are not available. :

9. Any other information considered relevant. :

Certified that the number of vacancies reserved for Scheduled Castes/Scheduled Tribes and Ex-Servicemen as mentioned in column 6 (a) above is in accordance with the reservation quota fixed by Government for these categories.

Place :

Date :

Signature of the Head of Office

To

The Employment Officer,  
Employment Exchange.