

THE MOTOR TRANSPORT WORKERS, ACT, 1961

INFORMATION ON FEES, PROCEDURE & A COMPREHENSIVE LIST OF DOCUMENTS REQUIRED FOR REGISTRATION

Name of Approval/ NoC/License/ Registration	Registration under Motor Transport Workers Act, 1961
Competent Authority	ASSSTANT INSPECTOR OF LABOUR of concerned circle
Applicability Criteria	<ul style="list-style-type: none"> • It applies to every Motor Transport under taking employee five or more Motor Transport Workers. • Motor Transport Under taking – A Motor Transport Under taking engaged in Carrying passengers or good or both by road for hire or reward and includes a private Carrier. • Motor Transport Worker – A person who his employed in a Motor Transport under taking directly or through an agency whether for wages or not, to work in a professional capacity on a transport vehicle or to attend duties in connection with the arrival, departure, loading or unloading of such transport vehicle includes a driver, conductor, cleaner, station staff, line checking staff, booking clerk, cash clerk, depot clerk, time – keeper, watch man or attendant, but does not include any such person employed in a factory, Shops or Commercial Estt.
Stage	During operation
SLA/Number of days	Within one day from the date of application in complete shape.
Documents required	<ul style="list-style-type: none"> • Form I (Application for Registration) • Form VII-A (Notice of specification of festival holidays) • Form VII-B (Notice specify the period for objections) • Form V (Notice of Period of Work) • Challan for payment of prescribed fees, • Proof for legal occupancy of the premises were applicable to LEADS portal. • Photo of the premises with name board
Form submission	Through LEADS Portal URL : https://loe.py.gov.in
Procedure for getting registration	<ul style="list-style-type: none"> • On Online submission of Application through LEADS portal ,an unique Application No. is generated and intimated to the Applicant's Mail ID. • On receipt of the Application form, the concerned Inspector will process and either approve or Return for rectification of defects. • On approval, the intimation will be given through the applicant's mail and the Registration Certificate can be downloaded from the portal. • In case of return, the Applicant can resubmit after attending to the defects.