

No.101/LAB/ACCTS/C1/2021-22
GOVERNMENT OF PUDUCHERRY
OFFICE OF THE COMMISSIONER OF LABOUR
Labour complex, Vazhudavur Road, Gandhi Nagar, dlc.pon@nic.in

Dated, the 2.10.2021

NOTICE

Applications are invited from Retired Officials of the Government of Puducherry for engagement as Consultant on issues related to Accounts and Establishment in the Office of the Commissioner of Labour, Labour Department, Puducherry on contract basis as per the procedure and guidelines contained in the **ID/Memorandum No.46324/FD/F3/2014, dated 11.09.2014 of the Finance Department, Puducherry.**

The interested retired Officials with experience in Accounts as well as Establishment who are within age of 65 years may apply in the prescribed format on or before 13.11.2021 at 5.45 pm. The application form as in the annexure with supporting documents on their experience in the above two field shall addressed to the Commissioner of Labour, Labour Department, 2nd Floor Labour Complex, Vazhudavur Road, Gandhi Nagar, Puducherry- 605 009, in person/by post/by email.



COMMISSIONER
LABOUR DEPARTMENT
PUDUCHERRY

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TERMS AND CONDITIONS

1. The initial engagement for a retired Government Official as Consultant on contract basis shall be for a period of six months.
2. The appointment of Consultant may either on full-time or part time basis and in the case of full time Consultant, they shall not be permitted to take up any other assignment during the period of Consultancy.
3. The appointment of Consultants shall be of a temporary (non-official) nature and on contractual basis against the specific jobs and the appointment can be cancelled at any time by the Department without assigning any reason.
4. Experience in the post of Junior Accounts Officer/Senior Accounts Officer in any of the Government Department is mandatory.
5. The Maximum age limit for the consultants will be 65 years, No retired Government Servant should be engaged as a Consultant beyond the age of 65 years.
6. The Consultancy fee fixed by the Department concerned shall be proportionate to the work to be carried out. The amount of consultancy fee for the retired Government officials shall not exceed the ceiling of Last Pay Drawn minus Pension and DA.
7. The Consultant shall not be entitled to any allowance such Dearness Allowance, Residence Telephone, Transport Facility, Residential Accommodation Personal Staff, Media Reimbursement, Insurance etc.,
8. His/Her engagement as Consultant shall not be considered as a case of re-employment.
9. They will be entitled for Travelling Allowance on official tour at the rates applicable to a Government Officer holding equivalent post
10. Consultant shall be eligible for 12 days leave in a calendar year on pro-rata basis and shall not draw any remuneration in case of his/her absence beyond 12 days in a year.

Affix passport size
photo

APPLICATION FORM

APPLICATION FORM FOR ENGAGEMENT OF CONSULTANT ON CONTRACT BASIS FROM
THE RETIRED GOVERNMENT OFFICIALS IN THE OFFICE OF THE COMMISSIONER OF
LABOUR, LABOUR DEPARTMENT, PUDUCHERRY

1. Name :
2. Father's Name :
3. Address for Communication :
4. Contact Number :
5. Email ID :
5. Date of Birth :
6. Particulars of Government Service :
 - i. Date of Joining in Govt. Service :
 - ii. Date of retirement and the post in which retired :
 - iii. Name of the Department/Organisation from which retired :
 - iv. Last Pay drawn (copy of PPO to be enclosed) :
7. Educational Qualification :
8. Details of knowledge of Computer :
9. Brief particulars of experience with nature of duties :

| Sl.No. | Name of the Ministry Deptt | Period | | Post Held | Nature of work |
|--------|-------------------------------|--------|----|-----------|-------------------|
| | | From | To | | |
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| 10. | Additional information if any, support of the suitability of the post | : | |
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DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

SIGNATURE

Place :

Date :