

CHECK LIST

1. Name of the company :
2. Name of the occupier :
3. Name of the Manager :
4. Category of the industry (✓) : Hazardous / Chemical / Dangerous / Non-Hazardous
5. Product manufactured :
6. Regular workers engaged : Nos.
7. Contract workers engaged : Nos.
8. Total female workers : Nos.
9. Contract licence number and number of workers : (i)
(ii)
(iii)
10. Canteen provided (✓) : Yes / No / NA* (*in case of less than 250 workers)
11. Rest room provided (✓) : Yes / No / NA* (*in case of less than 150 workers)
12. @ Medical Officer appointed (✓) : Yes / No / NA* (*in case of Hazardous / Dangerous less than 50 workers and Non-Hazardous less than 500 workers)
13. Safety Officer appointed (✓) : Yes / No / NA* (*in case of less than 1,000 workers)
14. Welfare Officer appointed (✓) : Yes / No / NA* (*in case of less than 500 workers)
15. Standing Order certified (✓) : Yes / No / NA* (*in case of less than 20 workers)
16. Display of notice-boards : (i) General Factory Notice - Yes / No / NA*
(ii) Details of No. of Fire Extinguishers installed - Yes / No / NA*
in the Factories / Persons trained in
First Aid / Details of Personal Protective
Equipments
(iii) No. of various equipments - Yes / No / NA*
(iv) Minimum wages details - Yes / No / NA*
17. Minimum wages given to—
(a) Regular workers : ₹ per month
(b) Contract workers : ₹ per day (or) month
18. Whether ESI / PF facilities extended to contract workers? : Yes / No
(a) If yes, for how many? :
19. Details of notices issued for violation for the past two years :

Signature of the Occupier / Manager

* NA—Not applicable.

- @ (a) Part-time Medical Officer in case of 50–200 workers (Hazardous / Dangerous).
(b) Full-time Medical Officer in case of more than 200 workers (Hazardous / Dangerous).