

## FORM-IV

[See rule 7 (1)]

## APPLICATION FOR LICENCE FOR RECRUITMENT

1. Name and address of the contractor (including :  
his/her father's/husband's name in case  
of individuals).
2. Date of birth and age (in case of individuals) :
3. Particulars of establishment where migrant :  
workmen are to be employed.
4. (a) Name and address of the establishment :  
(b) Type of business, trade, industry, manufacture :  
or occupation, which is carried on in the  
establishment.  
(c) Number and date of certificate of registration :  
of the establishment under the Act.  
(d) Name and address of the principal employer :
5. Particulars of migrant workmen— :
  - (a) Nature of work for which migrant workmen :  
are employed in the establishment.
  - (b) Duration of the proposed contract work :  
(give particulars of proposed date of  
commencing and ending).
  - (c) Name and address of the agent or manager :  
of the contractor at the work-site.
  - (d) Maximum number of migrant workmen :  
proposed to be employed in the  
establishment on any date.
  - (e) Names and addresses of the directors/ :  
partners (in case of companies and firms).
  - (f) Name(s) and address(es) of the person(s) :  
in-charge of and responsible to the company/  
firm, for the conduct of the business of the  
company/firm, as the case may be.

6. Whether the contractor was convicted of any :  
offence within the preceding five years. If so,  
give details.
7. Whether there was any order against the contractor :  
revoking or suspending licence or forfeiting  
security deposits in respect of an earlier contract.  
If so, the date of such order.
8. Whether the contractor has worked in any :  
establishment within the past five years. If so,  
give details of the principal employer,  
establishment and nature of work.
9. Whether a certificate by the principal employer :  
in Form-VI is enclosed?
10. Amount of licence fee paid-treasury challan :  
number and date.
11. Amount of security deposit, if any. :

## DECLARATION

I hereby declare that the details given above are correct to the best  
of my knowledge and belief.

Place:

*Signature of the applicant.*

Date:

(Contractor).

**Note:** The application should be accompanied by a treasury challan  
showing the payment of the prescribed licence fee and security deposit,  
if any and a certificate in Form-VI from the principal employer.

*(To be filled in the Office of the Licensing Officer)*

**Date of receipt of the application with treasury challan for fees.**

*Signature of the Licensing Officer.*