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GOVERNMENT OF PUDUCHERRY
LABOUR DEPARTMENT

No. 110/LAB/Accts/C1/HK/2023

Puducherry dt. 15.12.2023

To
M/s. Govindaraj Enterprises,
No. 01, Govindasamy Street,
Kamaraj Nagar,
Puducherry.

Sir,

Sub: Labour - Carrying out of Security Services in the Labour Department Complex and Govt. ITI's allied institutions, Puducherry - Work Order - Issued.

Ref: 1. Bid No. GEM/2023/B/4133261 dt. 26.10.2023

2. Expenditure Sanction G.o. Rt. No.128/Lab/C1/2023/1098 dt. 15.12.2023

With reference to the above it is informed that the rate quoted by your firm @ Rs. 24,24,552/- per year and Rs. 2,02,046/- per month inclusive of EPF, ESI, GST and Contractor margin for 19 numbers of Security personnels for carrying out the security services in the Labour Department complex, Government ITI's and allied institutions, Puducherry has been accepted for a period from 15.12.2023 to 14.12.2024.

2. Further, the contractor shall ensure that the take-home salary of the workers should be not less than minimum wages of Rs. 7666/- as detailed below. The payment will be made every month in the first week of subsequent month on production of stamped contingent bills along with advice slip duly signed with appropriate certificates.

Security Minimum Wages		Rs.	7666
Add ESI Amount for Rs. 7666	3.25 %	Rs	249
Add EPF amount for Rs. 7666	13%	Rs.	920
Total Min wages excluding GST		Rs.	8835
Add GST for Rs. 8835/-	18%	Rs.	1590
Total Amount including ESI, EPF & GST		Rs.	10425
Add Contractor margin		Rs.	209
Gross Total		Rs.	10634

(Rupees Ten thousand six hundred and thirty four only)

....2/-

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3. The workers shall start their Watch duty work in the Labour Department Complex, ITI's & allied institutions, Puducherry as the time specified in the agreement. No work, No pay, rule will be followed. The workers shall wear uniform and I.D card provided by the firm while they are on work. Attendance shall be maintained to ensure the duty timings both check in and check out and the same shall be uploaded in the GeM Portal periodically.

4. M/s. Govindaraj Enterprises, Puducherry is hereby directed to submit their acceptance for undertaking the above works in the Labour Department, Puducherry as per the terms and conditions stipulated in the GeM Portal to the undersigned and also to execute an agreement regarding the contract, on or before 15th of December 2023 to undertake the work with effect from 15.12.2023.

5. M/s Govindaraj Enterprises, Puducherry is hereby directed to produce the Demand Draft @ 2.5 % of total contract rate drawn in favour of the Deputy Labour Commissioner, Puducherry at the time of signing of the agreement.

Yours faithfully,

(P. RAGINI)

DY. LABOUR COMMISSIONER

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✓ Copy to:

The Store Keeper,
Office of the Commissioner
of Labour, Puducherry.

For overall supervision and
maintenance of attendance

Copy submitted to :
The PS to Labour Commissioner,
Puducherry.